

**Company**

Bamboo Sushi

**Position**

Executive Chef

**Company Contact**   
Deanna Silva, People Partner

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**Job Type**

Full-Time, Exempt

**Job Description**

Bamboo Sushi is opening its first location in California! Join our Opening Team at Bishop Ranch in San Ramon.  
  
The Chef de Cuisine (CDC) for Bamboo Sushi is responsible for ensuring operational excellence of prep, line, and sushi bar while maximizing profitability with quality training, coaching, and follow-through with team members. The CDC is accountable for all aspects of sushi bar and kitchen operations including scheduling, cost control, food standards, systems, cleanliness, organization, team member engagement, and the guest experience. This individual works closely with the Restaurant Leader to ensure food and labor costs are within budget and will work with the Director of Sushi & Culinary Operations to hire, train, and develop the BOH team.   
  
Essential Functions   
Responsibilities and essential job functions include, but are not limited to, the following:  
Leadership in Prep & Service  
Lead BOH team in accordance with Bamboo Sushi policies and document any staff issues that do not align with policies (i.e. attendance, behavior, attitude)   
Oversee department inventory procedures with accountability for checking incoming orders and deliveries, communicating effectively with vendors, and notifying Restaurant Leader and Director of Supply Chain if there are any delivery issues or inconsistencies   
Conduct daily shift line checks of sushi bar and hot kitchen to ensure execution of prep work is accurate, complete, and in accordance with food safety and sanitation regulations   
Responsible for proper and accurate labeling with date on all food containers to monitor freshness of all food and ensure first-in, first-out organization in walk-ins and low-boys in accordance with food safety and sanitation regulations   
Ensure preparation of sushi, sashimi, nigiri, and specialty rolls in compliance with standardized recipes and portion volume, assisting team members during peak service times   
Ensure cleanliness and maintenance of all BOH work areas, utensils, and equipment, communicating any repairs needed to Restaurant Leader   
Work with Restaurant Leader and FOH team to ensure proper order pacing and timely execution of food by BOH teams so guest receives food at same time and per Bamboo Sushi service standards   
Prepare daily prep list and oversee execution of mise en place by BOH sushi and kitchen teams   
Create weekly or bi-weekly specials for the sushi bar and kitchen, working with Sous Chef and/or team on flavor profile, food cost, and presentation.   
Training & Development   
Provide direction, coaching, and leadership for all sushi chefs and kitchen team members on a daily basis including training, safety and sanitation, and company policies and procedures   
Demonstrate, train, assess, and provide feedback to new hires on proper preparation of sushi food items (i.e. avocados, cucumbers, fish, sushi rice) with the support of the Director of Sushi & Culinary Operations utilizing the BOH Training Program   
Educate and serve as point person for FOH and BOH team on menu knowledge, allergens, specials, and promotions   
Administrative Leadership  
Work with Restaurant Leader and Director of Sushi & Culinary Operations to proactively communicate staffing needs and implement development plans for current team members through Bamboo Sushi’s career development path   
Interview and hire, in collaboration with Restaurant Leader, all BOH positions to maintain appropriate staffing par levels   
Responsible for establishing and communicating goals and opportunities to Restaurant Leader, Director of Sushi & Culinary Operations, and Director of Operations on a regular basis   
Effectively manage BOH department budgets, in collaboration with Restaurant Leaders, including forecasting   
Organize and lead monthly BOH team meetings to communicate updates, motivate team, and provide a constructive forum for feedback and concerns   
Create and post weekly BOH schedule three weeks in advance, considering restaurant needs and PTO requests and ensuring staffing coverage when there are call-outs and for mandatory breaks during shift   
  
Supervisory Responsibilities   
Responsible for direct supervision of the BOH team including Sous Chef, Sushi Chefs, Cooks, and Dishwasher.

**Required Qualifications**  
Minimum of 5-7 years of experience in a high-volume restaurant, sushi preferred  
At least 3 years in a supervisory kitchen role managing and leading teams of at least 15 BOH employees  
Mastery of fish breakdown, knife cuts, and health and sanitation guidelines  
Understanding of labor and food cost; previous exposure to P&L’s and budgeting a plus   
Superior communication, leadership, and motivational skills demonstrated ability to coach, develop, and retain BOH team members   
Ability to work on a computer with proficiency using technologies such as POS systems, scheduling and restaurant management software   
Ability to work a flexible schedule, as needed   
  
Physical Demands   
Ability to sit or stand for long periods of time and work in a kitchen/sushi bar environment   
Ability to sit at a desk, working on computer and/or phone  
Ability to lift up to 50lbs.   
  
Work Environment   
Requires the ability to work in a sushi bar and kitchen environment with tools and industrial equipment § Requires the ability to communicate with team and leadership in person, by phone, and/or computer

**Additional Information**

Please apply by submitting resume via our Careers page: <https://hire.withgoogle.com/public/jobs/bamboosushicom/view/P_AAAAAAEAACtCbkwEAw8SwH?trackingTag=bishopRanchTenantHub>